

STRAWBERRY POINT, IOWA
APPLICATION FOR CONSTRUCTION, OCCUPANCY
AND/OR DEMOLITION COMPLIANCE CERTIFICATE

Applicant _____ Date _____

Address _____ Application No. _____

Phone _____

Address of Location to be altered: _____

Parcel Number: _____

I hereby request _____ a Construction Compliance Certificate,
_____ a Occupancy Compliance Certificate,
_____ a Demolition Compliance Certificate

to _____ build, _____ alter building or structures on the following described premises:

Improvements Proposed: _____

Lot of Tract Area: _____ Estimated Cost: _____

Front Yard: _____ Zoning District: _____

Side Yard: _____ Height: _____

Rear Yard: _____ Off-Street Parking: _____

Signs: _____ Off-Street Loading: _____

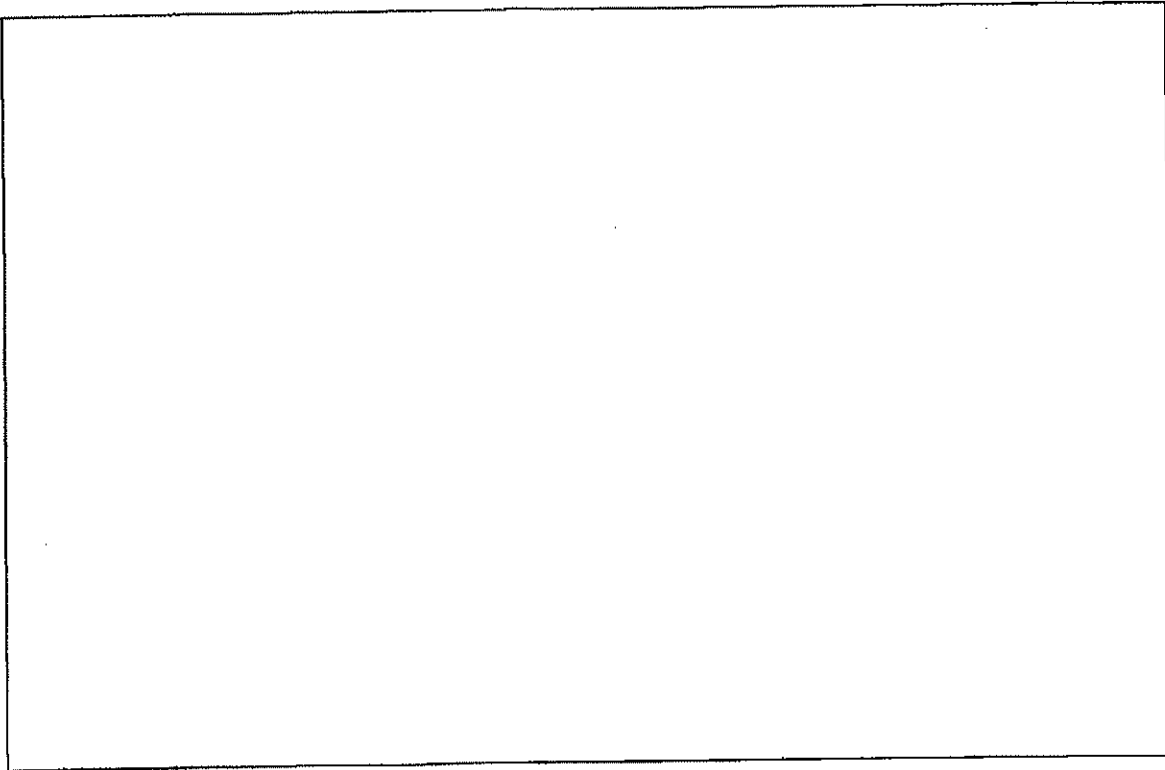
Principal Use: _____

Accessory Use: _____

Other Information: _____

**** The area must be staked out prior to completing this application and approval by Zoning Administrator

Please Insert Diagram of Proposed Structure



FOR USE BY ADMINISTRATIVE OFFICER

____ Special Exception ____ Variance Required. Describe _____



____ Construction Compliance Certificate (initial inspection) is hereby

____ Denied ____ Granted.

____ Construction Compliance Certificate (final inspection) has

____ Passed ____ Failed

____ Occupancy Compliance Certificate is hereby ____ Denied ____ Granted.

____ Demolition Compliance Certificate is hereby ____ Denied ____ Granted.

Reason for Denial _____

No _____ Date _____ Fee _____

Signed _____

BUILDING PERMIT PROCEDURES

ELECTRICAL

This project involves electrical work.

Contractor: _____

Phone Number: _____

****Commencing March 1, 2009, most electrical work in the State of Iowa will be subject to an electrical permit and inspection program. Any electrical installation which requires a permit and inspection by the State electrical program, must be performed by an Iowa Licensed Electrician. It is the responsibility of the property owner to obtain the necessary electrical permit. Requests for electrical permits, fee payment, and requests for inspections may be made online at iowaelectrical.gov or by contacting Vern Roe at 563-451-7027. Any questions you have about electrical permits/inspections should be directed to the Inspector Supervisor assigned to the area.

WATER

I, the petitioner, desire to connect to the water supply. I understand that a connection fee will apply.

The person installing the water line is a licensed plumber.

Contractor: _____ Phone #: _____

SEWER

I, the petitioner, desire to connect to the sanitary sewer system. I understand that a connection fee will apply.

The person installing the sewer line is a licensed plumber.

Contractor: _____ Phone #: _____

IOWA ONE CALL

ALWAYS call Iowa One Call 800-292-8989 3 days before digging. All utility services will locate underground service lines on your property without any charge.

Signature of Property Owner: _____

Date: _____

****FOR QUESTIONS PLEASE CONTACT City Hall 563-933-4482 ***



Fields of Opportunities

STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIFF, DIRECTOR

Do you need a Storm Water Permit before you build?

Yes, if you will be disturbing over an acre of land OR the cumulative amount disturbed on a project is over an acre, e.g. housing development must add all lots together not just the lot you purchased, during the entire construction project (farm tillage and conservation practices are not required to get permits). An acre is 43,560 square feet (just over 200' x 200' if square).

Example 1:

A single residence -- you must include the new driveway and the disturbed area on both sides of it, the septic field, the area of the house and the area disturbed around it. If vegetation is removed to install sod or plant grass seed, that area must be included. If all that area is greater than one acre, a NPDES General Permit #2 is required. Same requirements if it is an agricultural structure, factory or some other commercial/municipal project.

Example 2:

A subdivision with lots that are less than an acre will still be required to get a permit because the total area disturbed will be greater than one acre. Only ONE storm water permit is required for the entire subdivision. Some people prefer to get different permits for different phases of the project.

Example 3:

A developer has installed roads and utilities on a housing development and has a permit for the site. The developer discontinues the permit. The developer transfers sole responsibility to each new landowner as lots are purchased. The new landowner is required to obtain a permit for their lot prior to construction.

These are only three examples. Many other situations arise. Please contact the DNR office listed at the end of this document if you have questions, or contact the storm water coordinator in Des Moines at 515-725-8417.

A permit is required before any land disturbance is done (this includes prior to putting in roads or utilities).

Who is responsible for applying for the permit? Anyone involved with the project may apply for the permit.

To get a permit:

- A public notice is required to be sent to one newspaper,
- A pollution prevention plan (PPP) is required to be developed and implemented (requirements for the PPP are located in Part IV of NPDES General Permit #2. Assistance with the PPP is in the Summary Guidance), and

6 A notice of intent (application) with proper payment and proof of publication of the public notice (public notice not necessary in Example 3) must be sent to the Storm Water Coordinator in Des Moines. Keep the PPP, so that you AND your contractors can reference it. Application for storm water permits may be done online at:

www.iowadnr.gov/insideDNR/RegulatoryWater/NPDESStormWater.aspx

Any contractors who implement any part of the PPP are required to sign (an executive officer of the company is required) a certification statement in the PPP (wording for statement is found in Part IV of the permit) AND state what part of the PPP that they are implementing (move dirt, perform and record inspections, perform maintenance, plant seeds, install sod, install silt fence etc.). The contractor is in violation of operating without a permit if they do not sign the certification statement. A contractor that applies for the permit does not have to also sign on as a co-permittee since they are already the permittee.

Storm Water forms can be found at:

www.iowadnr.gov/InsideDNR/RegulatoryWater/NPDESStormWater/Permits,GuidanceForms.aspx

Applications/public notice template/instructions is the first document. NPDES General Permit #2 is the permit that authorizes use for these sites.

Storm water database may be used to determine whether a development has a current authorization or not. Search parameters that are most effective are the Township (numeral), Range (numeral), Section (numeral) and County (name).

The Storm Water Database can be found at:

programs.iowadnr.gov/stormwater/pages/advanced.aspx

The permit is not valid until the Storm Water Coordinator issues an authorization for its use for your project.

If you have questions, contact the IDNR Environmental Services Office in Manchester at 563-927-2640. Mail or email Clark Ott at IDNR, 909 W. Main St., Suite 4, Manchester, IA 52057 or clark.ott@dnr.state.ia.us.